

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## MINUTES

Stetchworth Parish Council Full Council Meeting on

**Tuesday 19<sup>th</sup> July 2022, 7:30pm**

held at the Ellesmere Centre (Gredley Room)

**Present:** Cllrs Lily Whymer (Chair), Wayne Bell (Vice-Chair), Sarah Breen, Alastair France, John Puddick, Piers Saunders and Alan Sharp. Clerk: Mrs Marilyn Strand.

There were no members of the public present.

The meeting was opened at 7:30pm.

**28/22/23 To receive & approve apologies for absence.**  
None.

**29/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**  
None.  
Cllr France joined the meeting at 7:32pm.

**30/22/23 Open Forum for Public Participation**  
None.

**31/22/23 To Approve the Minutes of the meeting held on 21<sup>st</sup> June 2022**  
The minutes of the meeting held on 21<sup>st</sup> June were approved as a true record and signed by the Chairman.

**32/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**  
(a)

- Encashment facility, Nat West – Unity Trust Bank had confirmed the facility to cash cheques at Nat West Bank, Newmarket, had been completed. However, the Clerk had been unable to cash a cheque at the branch recently, and will therefore contact Unity Trust Bank to try to resolve this.
- Independent Internal Auditor 2022-23 – confirmed as Canalbs Ltd – NOTED.
- Fencing between recreation ground and neighbouring property – completed by Sanctuary Housing.
- Village Show car parking on the recreation ground - this had worked out well with access adjacent to the MUGA rather than near the children's play area. One of the solid posts had been loose in the ground and this had been removed to allow access. The post will be replaced with a movable, lockable post so that access can be gained when authorised in the future.
- RH Landscapes & Maintenance Services were yet to provide a quotation for work at the entrance of the Ellesmere Centre car park due to staff holidays.

**33/22/23 The Ellesmere Centre**  
(a) Ellesmere Centre Report – Cllr Whymer reported the following: -

- Village Show – this had been quite successful despite having to postpone the dog show due to excessive temperatures, and the date clashing with another local event.
- The new kitchen has been delivered ready for installation.

**34/22/23 District & County Councillors' Reports**  
District & County Cllr Alan Sharp reported the following: -

- Refuse collections – there are still issues with collections due to staff shortages and some bins in Stetchworth and Dullingham had not been emptied. Cllr Sharp is following this up and has been assured that all collections will be made by the end of this week.
- The Highways and Transport Committee had met and discussed Mill Road bridge in Cambridge which had been re-opened in July 2021. In a recent consultation, the majority of respondents had been in favour of closing it again. The results of the consultation will now go forward into a more formal and detailed consultation looking at the possible knock-on effect of closing the bridge.
- Greater Cambridge Partnership's Road Classification consultation – looking at forcing traffic in Cambridge onto A and B roads and shutting down residential 'rat-runs' in the city centre. One idea, to make the city centre a bus-free zone, is concerning because of the effect this may have on people trying to access amenities, particularly the disabled and elderly.
- Cllr Sharp will be meeting with Highways officers on 3<sup>rd</sup> August to discuss the delayed improvement work to the Swaffham Heath junction where another fatality had occurred in early summer.

**35/22/23 Finance** - to approve accounts for payment – it was proposed by Cllr Whymer and seconded by Cllr Bell that the following payments be made – AGREED: -

(a)

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Jul 22	SO	£335.18	
(2)	Clerk's expenses	BACs	£57.37	
(3)	Opus Energy (street lighting)	DD	£37.23	£35.45
(4)	The Ellesmere Centre – room hire (Jun)	BACs	£25.00	
(5)	RH Landscapes – Jun 22	BACs	£144.00	£120.00
(6)	Spring Cottage Landscaping	BACs	£1560.00	
(7)	Witham Oil & Paint (MUGA fencing)	BACs	£103.74	£86.45
(8)	Cheveley PC (SLCC membership contribution)	BACs	£72.00	
	<b>Total payments for the month:</b>		<b>£2,334.52</b>	

(b) To note monies received: - none.

(c) Proposed Q1 accounts and bank reconciliation – NOTED. Cllr Saunders checked and signed the bank statements against the reconciliations.

**36/22/23 Administration**

(a) Annual Return 2021-22 – to agree and sign declaration of exemption – AGREED and signed.

**37/22/23 Planning**

(a) To receive planning application decisions and tree works: -

- APPEAL DECISION – 21/00384/FUL Stetchworth Park Stud, Church Lane – proposed detached stud manager's dwelling and associated double garage. **Appeal dismissed.**
- 22/00643/TPO 16 High Street – T1: Ash – fell. This tree has major damage to driveway and driveway has lifted around 12ft long and lifted close to garage. **Refused.**

NOTED.

(b) To consider planning applications received – none.

**38/22/23 Community Matters/General Maintenance**

(a) Handyman – update: - the handyman has started work on various maintenance and repair work needed at the recreation ground and has also completed other work in the parish. Cllr Whymer reported that residents had complained about tree branches that had been cut off and left on amenity land near no. 1 Coopers Close. ECDC's Parks and Open Spaces Officer, Spencer Clark, had confirmed the branches would be removed shortly.

(b) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting – none.

**39/22/23 Correspondence for Information.**

(a) CCC re: Remembrance Day preparations – A Guide to Traffic Management – NOTED. This year's parade will be held in Dullingham.

**40/22/23 Date of Next Meeting & Matters for Future Consideration**

20<sup>th</sup> September.

Local Highways Initiative (opens 3<sup>rd</sup> October).

The meeting was closed at 8:15pm

Signed: Approved and signed by the Chairman

Dated: 28<sup>th</sup> September 2022

Statutory powers relating to this month's payments:

- (1-2) Local Government Act (LGA) 1972, s.112
- (3) Parish Councils Act 1957, s.3; Highways Act 1980, s.301
- (4) LGA 1972, s.111
- (5-6) Open Spaces Act 1906, ss.9-10; LGA 1972, s.214;
- (7-8) LGA 1972, s.111