

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Wednesday 18th January 2023 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

MJStrand

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council

13th January 2023

92/22/23 To receive & approve apologies for absence (LGA 1972, s.85).

93/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum (Standing Orders section 3 (u)).

94/22/23 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

95/22/23 To Approve the Minutes of the Meeting held on 20th December 2022

96/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Precept request – submitted 10th January.
 - Bank account signatories – in progress.
 - Leaflets for local elections.
 - Recreation ground hedgerow.
 - Meeting room booked for all meetings up to April 2023.
 - Cartridge Save – account opened.
 - Information Commissioner's Office – registration renewed.

97/22/23 The Ellesmere Centre

- (a) Ellesmere Centre Report.

98/22/23 District & County Councillors' Reports

99/22/23 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Jan 23	BACs	£365.82	
(2)	Clerk's expenses Dec 22 – Jan 23	BACs	£40.27	
(3)	Opus Energy (street lighting) – Nov 22	DDR	£41.57	£39.59
(4)	The Ellesmere Centre – room hire (Dec 22)	BACs	£30.00	£25.00
(5)	Cartridge Save – printer cartridges	BACs	£60.05	£50.04
(6)	Rialtas Business Solutions – IT support	BACs	£274.90	£229.08
	Total payments for the month:		£812.61	

- (b) To note monies received: -
- HMRC VAT reclaim Q2 - £222.33
- (c) Q2 accounts and bank reconciliation.

100/22/23 Administration

- (a) HMRC PAYE & Employer's NIC.

101/22/23 Planning

- (a) To receive planning application decisions and tree works: -

- 22/01376/TPO Reeves House, 1 Ashfield – T1: Sycamore – remove lowest limb growing towards the house to allow light under the canopy and balance the tree better.
Approved.

- (b) To consider planning applications received – none.

102/22/23 Community Matters/General Maintenance

- (a) Handyman – update.
- (b) HM King Charles III Coronation – to consider formation of Working Party and response from Dullingham Parish Council.
- (c) Parking – correspondence from resident to Cllr Whymer.
- (d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

103/22/23 Date of Next Meeting & Matters for Future Consideration