

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

AGENDA

Notice of Meeting to be held on Wednesday 28th September 2022 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

MJStrand

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
22nd September 2022

41/22/23 To receive & approve apologies for absence (LGA 1972, s.85).

42/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum (Standing Orders section 3 (u)).

43/22/23 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

44/22/23 To Approve the Minutes of the Annual Meeting held on 19th July 2022

45/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Encashment facility, Nat West.
 - Press reports.
 - Submission of declaration of exemption for external audit – completed.
 - Felled tree branches in Strollers Way.
 - Hedgerows on Tea Kettle Lane and adjacent to Mill Lane footpath.
 - Hedgerow along side and rear boundary of 5 Coopers Close.
- (b) Reports from Cambridgeshire ACRE AGM and ECDC Parish & Community Forum (verbal) – Cllr Whymer.

46/22/23 The Ellesmere Centre

- (a) Ellesmere Centre Report.
- (b) To consider request to remove wooden structure from tarmac area on the recreation ground and install two portable basketball hoops which were gifted to the Centre.
- (c) To consider purchase of new pads for defibrillator – cost approximately £330.
- (d) To consider request from 11-a-side football team to use recreation ground for home games on Sunday mornings.

47/22/23 District & County Councillors' Reports

48/22/23 Finance - to approve accounts for payment:

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
	(1) Clerk's salary – Aug & Sep 22	SO	£670.36	
	(2) Clerk's expenses Aug/Sep	BACs	£57.37	
	(3) Opus Energy (street lighting) – Jun	DD	£34.97	£33.30
	(4) Opus Energy (street lighting) – Jul	DD	£35.54	£33.85
	(5) The Ellesmere Centre – room hire (Jul) PAID	BACs	£25.00	
	(6) RH Landscapes – Jul 22 – PAID	BACs	£288.00	£240.00
	(7) RH Landscapes – tree works - PAID	BACs	£480.00	£400.00
	(8) RH Landscapes – Aug 22	BACs	£288.00	£240.00
	(9) Roger Evans (handyman) – PAID	BACs	£405.00	
	Total payments for the month:		£2,284.24	

- (b) To note monies received: - none.

49/22/23 Administration

- (a) To agree Annual Parish Council (APM) minutes, 17th May 2022 (to approve at next year's APM).
- (b) To approve updated Standing Orders (2022).
- (c) To consider joint purchase (with the Clerk) of a printer/scanner/copier – cost approximately £120.00.

50/22/23 Planning

- (a) To receive planning application decisions and tree works: -
- 22/00640/FUL July Lodge, London Road – proposed single-storey car garage for private use. **Approved.**
- (b) To consider planning applications received –
- 22/00894/FUL 16 High Street – proposed single-storey rear extension, exterior alterations and associated works.
 - 22/00896/TPO 16 High Street – T1 Ash – fell (roots have caused significant damage to the driveway affecting its use and it is not possible to lift and relay block paving without removing the tree due to the extent of root growth).
 - 22/00979/FUL 15 Tea Kettle Lane – extension and conversion of garage and pitched roof over, front dormer extension and front open porch.
 - 22/01081/FUL July Race Course, Cambridge Road – erection of an extension to an existing maintenance building to serve as a rest area, equipped with kitchen.
- (c) STNN/22/72 – naming of The Old Estate Office.
- (d) 22/00875/OUM Land south of 112 Station Road, Dullingham (erection of 160 dwellings) – to consider request from Dullingham PC to support their objection to this application.

51/22/23 Community Matters/General Maintenance

- (a) Handyman – update.
- (b) To consider & approve cost of movable, lockable post near MUGA.
- (c) To consider application to Local Highways Initiative 2023-24 (movable vehicle activated sign).
- (d) Asset inspections.
- (e) To consider invitation for Community Safety & Projects Support Officer (ECDC) to attend a PC meeting to discuss issues affecting the parish (low-level crime, anti-social behaviour).
- (f) Dog fouling – Cllr Sharp.
- (g) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

52/22/23 Correspondence for Information.

- (a) Lucy Frazer QC MP re: offer of support on local issues.
- (b) ECDC re: street trading licencing on private land.
- (c) Cambridgeshire ACRE re: warm hubs.
- (d) Mrs Julie Spence OBE QPM re: thank you for the work undertaken following the death of HM Queen Elizabeth II.
- (e) Anglian Water re: Fen Reservoir project.

53/22/23 Date of Next Meeting & Matters for Future Consideration