

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## AGENDA

**Notice of Meeting** to be held on Tuesday 19<sup>th</sup> April 2022 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

*MJStrand*

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council  
11<sup>th</sup> April 2022

**115/21/22 To receive & approve apologies for absence.**

**116/21/22 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

**117/21/22 Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

**118/21/22 To Approve the Minutes of the Meeting held on 15<sup>th</sup> March 2022**

**119/21/22 Matters Arising including reports from the Clerk and Councillors (for information only)**

- (a)
- Barclays Bank – account closure.
  - Removal of soil in cemetery.
  - Newmarket market place – letters to West Suffolk and Newmarket Town Councils.
  - Repair of MUGA fencing.
  - High Street parking issues – update following article in newsletter.
  - Damage to recreation ground fencing adjacent to the play area.

**120/21/22 The Ellesmere Centre**

- (a) Ellesmere Centre Report.

**121/21/22 District & County Councillors' Reports**

**122/21/22 Finance - to approve accounts for payment:**

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Feb 22	SO	£335.18	
(2)	Clerk's expenses – Mar-Apr 22	BACs	£40.27	
(3)	Opus Energy (street lighting) Feb 22	DD	£39.41	£37.53
(4)	RH Landscapes & Maintenance Services	BACs	£144.00	£120.00
(5)	Ellesmere Centre room hire – Dec 21-Mar 22	BACs	£100.00	
(6)	TBM – ESET renewal	BACs	£36.00	£30.00
(7)	CAPALC subscription 2022-23	BACs	£354.57	
(8)	CAS Ltd – insurance premium 2022-23	BACs	£840.56	
	<b>Total payments for the month:</b>		<b>£1,889.99</b>	

- (b) Proposed Q4 accounts and bank reconciliation.

**123/21/22 Administration**

- (a) To consider correspondence from the National Association of Local Councils re: Smaller Councils' Committee – discussion of issues facing smaller local councils.
- (b) To consider attendees to the East Cambridgeshire Local Councils' Conference at The Maltings on Tuesday 3<sup>rd</sup> May, 11am – 4pm.

**124/21/22 Planning**

- (a) To receive planning application decisions and tree works: - none.

(b) To consider planning applications received: -

- 22/00350/TCON – 22 High Street – to comply with Condition 4 (Tree Topping, Lopping and Felling) of Decision Notice 91/00442/FUL. For information only.

**125/21/22 Community Matters/General Maintenance**

- (a) Handyman – update.
- (b) To consider further the decision to open a PC Facebook page.
- (c) To consider request from PCC for funding towards local newsletter and public toilets.
- (d) To consider purchase of St George's Cross and Jubilee flags for flagpole – cost £15.00 - £30.00.
- (e) Poppy Appeal 2022.
- (f) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

**126/21/22 Date of Next Meeting & Matters for Future Consideration**