

# STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

## AGENDA

**Notice of Meeting** to be held on Tuesday 19<sup>th</sup> July 2022 at The Ellesmere Centre (Gredley Room) at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

*MJ Strand*

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council  
14<sup>th</sup> July 2022

**28/22/23 To receive & approve apologies for absence.**

**29/22/23 To Receive Declarations of Pecuniary and non-Pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

**30/22/23 Open Forum for Public Participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

**31/22/23 To Approve the Minutes of the Annual Meeting held on 21<sup>st</sup> June 2022**

**32/22/23 Matters Arising including reports from the Clerk and Councillors (for information only)**

- (a)
- Encashment facility, Nat West – completed by Unity Trust Bank.
  - Independent Internal Auditor 2022-23 – confirmed as Canalbs Ltd.
  - Fencing between recreation ground and neighbouring property.
  - Village Show car parking – recreation ground.

**33/22/23 The Ellesmere Centre**

- (a) Ellesmere Centre Report.

**34/22/23 District & County Councillors' Reports**

**35/22/23 Finance - to approve accounts for payment:**

(a)	Ref: Payee/Item	Chq. no	Total	Exc. VAT
	(1) Clerk's salary – Jul 22	SO	£335.18	
	(2) Clerk's expenses	BACs	£57.37	
	(3) Opus Energy (street lighting)	DD	£37.23	£35.45
	(4) The Ellesmere Centre – room hire (Jun)	BACs	£25.00	
	(5) RH Landscapes – Jun 22	BACs	£144.00	£120.00
	(6) Spring Cottage Landscaping	BACs	£1560.00	
	(7) Witham Oil & Paint (MUGA fencing)	BACs	£103.74	£86.45
	(8) Cheveley PC (SLCC membership contribution)	BACs	£72.00	
	<b>Total payments for the month:</b>		<b>£2,334.52</b>	

- (b) To note monies received: - none.

- (c) Proposed Q1 accounts and bank reconciliation.

**36/22/23 Administration**

- (a) Annual Return 2021-22 – to agree and sign declaration of exemption.

**37/22/23 Planning**

- (a) To receive planning application decisions and tree works: -

- APPEAL DECISION – 21/00384/FUL Stetchworth Park Stud, Church Lane – proposed detached stud manager's dwelling and associated double garage. **Appeal dismissed.**
- 22/00643/TPO 16 High Street – T1: Ash – fell. This tree has major damage to driveway and driveway has lifted around 12ft long and lifted close to garage. **Refused.**

(b) To consider planning applications received – none.

**38/22/23 Community Matters/General Maintenance**

(a) Handyman – update.

(b) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

**39/22/23 Correspondence for Information.**

(a) CCC re: Remembrance Day preparations – A Guide to Traffic Management.

**40/22/23 Date of Next Meeting & Matters for Future Consideration**