

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

ANNUAL MEETING OF THE PARISH COUNCIL AGENDA

Notice of Meeting to be held on Tuesday 18th May 2021 at The Ellesmere Centre (small hall) at 8pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.



THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council

13th May 2021

- 1/21/22 Election of Chairman & Signing of Declaration of Acceptance of Office form.**
- 2/21/22 Election of Vice-Chair.**
- 3/21/22 To receive & approve apologies for absence.**
- 4/21/22 To Receive Declarations of Pecuniary and non-Pecuniary Interest**
Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.
- 5/21/22 Open Forum for Public Participation**
An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.
- 6/21/22 To Approve the Minutes of the Meeting held on 27th April 2021.**
- 7/21/22 Matters Arising including reports from the Clerk and Councillors (for information only)**
- (a)
- Village Green registration.
 - Sign and flag pole on village green.
 - UK Power Networks re: unmetered supply certificate.
 - Car park extension – crushed stone.
 - Amenity land in front of Stone Row.
 - Footpath 19 – fallen tree.
- 8/21/22 The Ellesmere Centre**
- (a) Ellesmere Centre Report.
- (b) Tidy of area around car park extension (meeting at 7:15pm on 18th May to view).
- (c) Permission for Garden Club to use recreation ground for plant sale on Saturday 22nd May.
- 9/21/22 District & County Councillors' Reports**
- 10/21/22 Finance - to approve accounts for payment:**
- (a)
- | Ref: | Payee/Item | Chq. no | Total | Exc. VAT |
|------|--|---------|------------------|----------|
| (1) | Clerk's salary – Apr 21 | SO | £323.05 | |
| (2) | Clerk's expenses Apr-May 21 | 101547 | £50.62 | |
| (3) | Opus Energy (street lighting) Mar 21 | DD | £42.81 | £40.78 |
| (4) | Witham Oil & Paint (handyman) | 101548 | £59.52 | £49.60 |
| (5) | Witham Oil & Paint (handyman) | 101548 | £93.31 | £77.76 |
| (6) | Play Safety Ltd (annual play inspection) | 101549 | £181.20 | |
| (7) | RH Landscapes & Maintenance Services | 101550 | £120.00 | £100.00 |
| (8) | TEEC – upgrade website | 101551 | £528.00 | £440.00 |
| (9) | TEEC domain migration/12-month hosting | 101551 | £288.00 | £240.00 |
| | Total payments for the month: | | £1,686.51 | |
- (b) To note monies received: -

- ECDC re: precept 1 of 2 - £9,000.00.

- (c) To approve and sign the Annual Governance Statement 2020/21.
- (d) To approve and sign the Accounting Statements 2020/21.

11/21/22 Administration

- (a) To carry out inspection of all PC-owned assets – Cllr Breen.

12/21/22 Planning

- (a) To receive planning application decisions and tree works: -
None.
- (b) To consider planning applications received:
None.

13/21/22 Community Matters/General Maintenance

- (a) To consider annual play area inspections and take any necessary action.
- (b) Handyman – update.
- (c) To consider proposal to support ECDC's '20's Plenty for Cambridgeshire' campaign.
- (d) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

14/21/22 Date of Next Meeting & Matters for Future Consideration